COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2012 - JUNE 30, 2013
Deadline: July 12, 2013

1. **DEPARTMENT INFORMATION:**

   Department: **Emergency Services**

   Division/Unit: **Public Safety**

2. **VOLUNTEER PROGRAM BENEFITS:**

   a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

   No. of Vol. 27   Hours   2860.5   X $ 22.14   = $ 63,331.47

   Types of work performed by GENERAL VOLUNTEERS in this category:

   The type of work normally performed by General Volunteers includes screening calls at the front desk and other administrative support functions. General Volunteers also assist Emergency Service Coordinators with housing plans, community outreach, advanced recovery, errands, mail, and integration initiatives. Lastly, General Volunteers help finance with tracking their equipment inventory by updating Excel spreadsheets, scanning and copying various invoices.

   b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

   No. of Vol.   0   Hours   0   X $ 22.14   = $ 0

   Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

5 0

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	X	VCL	=	Dollar Benefit
_____	_____		_____		_____
_____					
_____	_____		_____		_____
_____					
_____	_____		_____		_____
	_____		_____		_____

No. of Vol.   0   **Total   0**   **Total Value = $ 0**
                              Hours

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d.   TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	No. of Volunteers	Hours	Dollar Benefit
2a.	27	2860.5	$63,331.47
2b.	0	0	$0
2c.	0	0	$0

Total Vol.   27   **Total Hours**   2860.5   **Total Value** = $ 63,331.47

3. **DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

TOTAL VALUE = $0

4. **VOLUNTEER PROGRAM COSTS:**

   a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

   Hours   145   X   Rate   29.23   = | **$4,238.35** |

   b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

   Hours   240   X   Rate   47.82   = | **$11,476.80** |

   c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

   TOTAL OF OTHER PROGRAM COSTS= | **$ 0** |

   d. TOTAL OF VOLUNTEER PROGRAM COST = | **$15,715.15** |
   (Add 4a, 4b, and 4c)

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5. **NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

    a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) $ 63,331.47

    b. Total of Donations to Volunteer Program, Item 3 (Page 2) $ 0

    c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) $ 15,715.15

            TOTAL PROGRAM BENEFIT | $ 47,616.32 |

6. **RECRUITING:**
Please describe your recruiting programs:

    In collaboration with SDSU and several other colleges and universities, Office of Emergency Services takes in a number of student volunteers to mentor future Emergency Management professionals. The Office of Emergency Services has various interns working on projects to assist Emergency Service Coordinators. Students are assigned according to their strengths and interests and are able to apply and refine their skills within the county.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**
Please describe any special activities and/or achievements your program was involved in during the period of this report:

    Recently, the NACO award was received by the Office of Emergency Services for their San Diego alert application who was created by former intern, Robert Barreras. This application can be accessed via smartphone, giving individuals important up to date information on county wide activities on disasters and emergency situations. Our interns were also responsible for drafting this award nomination. Other intern involvement includes working with Leslie Luke on the Advanced Recovery Initiative (ARI), where county employees are trained to prepare for any catastrophic event in order to be effective in restoring county wide operations and improving community safety.
    With this, the Office of Emergency Services takes care of employee assignment and training by supplying necessary tools such as a recently launched SharePoint website to better organize and inform county employees. The SharePoint is an innovative and effective tool that is easily accessible on the county intrasite.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2013-14:**
Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

    The Office of Emergency Services is dedicated to reach out to the community and its youth in training Emergency Coordinators of tomorrow. The Office of Emergency Services intern's are involved in numerous project, working with Emergency Service Coordinator's and Senior Emergency Service Coordinator's on plans, sites, finance and various other projects. The Office of Emergency Services takes about 10 to 15 interns at a time, getting them involved in community outreach and readying them for the professional world and county environment.

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9. **GENERAL INFORMATION:**

    Name of Person Completing Report: Ryan Batacandolo
    Phone Number: (858) 715-2275 Mail Stop: O-25
    E-Mail: Ryan.Batacandolo@sd.county.ca.gov
    Volunteer Coordinator: Leslie Luke
    Phone Number: (858) 715-2340   Mail Stop: O-25
    E-Mail: Leslie.Luke@sdcounty.ca.gov

10. **DEPARTMENT CERTIFICATION:**

    _____   7/2/13
    DEPARTMENT HEAD SIGNATURE   DATE